



Board Member Position: Sponsorship

Board Member Responsibilities

- Be informed about the organization's mission, services, policies, and programs.
- Review agenda and supporting materials and monthly minutes.
- Inform others about the organization.
- Keep up-to-date on developments in the organization's field.
- Assist the board in carrying out its fiduciary responsibilities, such as reviewing the organization's annual financial statements.

Sponsorship

- Solicit for sponsorships for the House and Tykes Divisions
- Work with the Travel Program Director and Coaches for when sponsorships are obtained by a travel team to ensure Sponsorship Policy is adhered to
- Work closely with both CSA tournaments sponsorship sub-committees that are formed by the Volunteer Coordinator
- Ensure all sponsorship payments are collected
- Communicate with Treasurer on checks and/or refunds (detailing payments on sponsors)
- Work and communicate with both Uniform Directors (Travel and House/Tykes) to ensure timely sponsorship imprints are completed
- Place and remove selected sponsorship signs at CSA events, deemed as appropriate by the Sponsorship Director, that are scheduled throughout the year (i.e. tournaments, travel tryouts, etc.)
- Work with Director of Pictures to ensure sponsorship plaques are completed and presented to select sponsors in a timely manner
- Ensure artwork / logos are obtained from select sponsors and submitted to the Webmaster to be presented on the front page (rolling sponsors images) on the website
- Ensure Sponsors are listed by the correct sponsor level and list is submitted to the Webmaster to be presented under the General / Sponsor tab of the website.

Personal Characteristics to Consider

- Ability to: utilize Microsoft Applications, listen, analyze, think clearly and creatively, work well with people individually and in a group.
- Willing to: ask questions, take responsibility and follow through on a given assignment, contribute personal and financial resources in a generous way according to circumstances, open doors in the community, evaluate oneself.
- Develop certain skills if you do not already possess them, such as to: read and understand financial statements, learn more about the substantive program area of the organization.
- Possess: honesty, organized, sensitivity to and tolerance of differing views, a friendly, responsive, and patient approach, community-building skills, personal integrity, a developed sense of values